

**ERIE REGIONAL AIRPORT AUTHORITY
RESOLUTION 2023 - 07**

REVISION OF BYLAWS REGARDING EXECUTIVE DIRECTOR AUTHORITY

WHEREAS, every calendar year, the Board of Directors ("Board") of the Erie Regional Airport Authority ("Authority" or "ERAA") approves a Capital Budget which delineates those projects which are necessary and desirable to the Erie International Airport; and

WHEREAS, the funding for these capital projects often comes in the form of grants awarded and issued by the Federal Aviation Administration ("FAA"); and

WHEREAS, ERAA is obligated to comply with FAA Grant Assurances as a condition of receipt of federal grants; and

WHEREAS, FAA Grant Assurance 2.a provides as follows:

[That a Public Agency Sponsor] has legal authority to apply for this Grant, and to finance and carry out the proposed project; that a resolution, motion or similar action has been duly adopted or passed as an official act of the applicant's governing body authorizing the filing of the application, including all understandings and assurances contained therein, and directing and authorizing the person identified as the official representative of the applicant to act in connection with the application and to provide such additional information as may be required;

and

WHEREAS, the Bylaws of the Erie Regional Airport Authority ("Authority"), in Article III, Section C.1, outlines the types of actions the Board authorizes its Executive Director to perform on behalf of the Authority, as follows:

The Executive Director shall implement policy set by the Board, recommend policy to the Board, and administer the affairs of the Authority: employ subordinate staff for positions approved by the Authority; collect and disburse funds approved by the Board in the annual budgets, carry out capital projects including authorizing change orders as necessary, keep complete and accurate records of Authority business, apply for grant funds, and all other necessary and desirable actions. Performance of the Executive Director shall be reviewed annually by the Personnel Committee of the Board;

and

WHEREAS, in order to ensure compliance with FAA Grant Assurance 2.a, the Board desires to clarify the authority it delegates to the ERAA Executive Director relative to applying

for federal grants and executing those grants on behalf of the Authority when awarded by the FAA; and

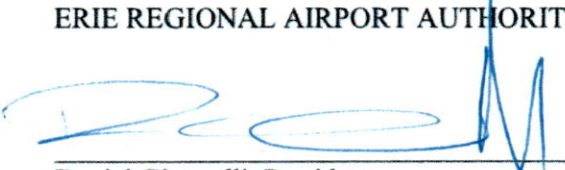
WHEREAS, the Board was provided notice of this proposed amendment to the Bylaws through receipt of a copy of this Resolution via email seven calendar days in advance of the date of the April 26, 2023 regular Board meeting.


AND NOW, on this 26th day of April, 2023, the Erie Regional Airport Authority RESOLVES that the Article III, Section C.1 of the Bylaws, pertaining to Appointed Officials, be amended as follows:

1. The Executive Director shall implement policy set by the Board, recommend policy to the Board, and administer the affairs of the Authority: employ subordinate staff for positions approved by the Authority, collect and disburse funds approved by the Board in the annual budgets, carry out capital projects which have been previously approved by the Board, including authorizing change orders as necessary, keep complete and accurate records of Authority business, apply to the Federal Aviation Administration ("FAA") for grants to fund capital projects previously approved by the Board, and all other necessary and desirable actions, including the solicitation of public bids for those capital projects previously approved by the Board, provided, however, the award of such bids shall be approved by the Board consistent with Pennsylvania and federal law. The Board directs and authorizes the Executive Director to execute any FAA grant agreements or grant documents on behalf of the Authority for any capital project previously approved by the Board. Performance of the Executive Director shall be reviewed annually by the Personnel Committee of the Board.

On the motion of Brian Slawin, seconded by David Hallman, Jr., this resolution was approved [approved or not approved] on this 26th day of April, 2023 by a vote of 9 - 0.

ERIE REGIONAL AIRPORT AUTHORITY


Daniel Giannelli, President


Brian Slawin, Secretary