

**ERIE REGIONAL AIRPORT AUTHORITY
MEETING
Wednesday, October 23, 2024**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held in the second floor conference room of the Intermodal Center, 208 East Bayfront Parkway, Erie, PA 16507.

Attendees:

Daniel Giannelli	Derek Martin	Keith Walach, citizen of Erie City
Brian Slawin	Michelle Magee	Jack Bendig, Hangar 20
Ryan Bergquist	Jennifer Gornall	Chuck Nelson, City Council (no sign in)
Erin Kerner	Ian Bogle	
Dorothy Smith-Frazier		
David Hallman, Jr.		
Peter Burton		

Participated by Phone: Eric Rogers Aaron Susmarski

Board President Daniel Giannelli opened the meeting at 12:04 pm with the Pledge of Allegiance to the United States of America.

Approval of Agenda

Mr. Giannelli asked for a motion to approve the agenda as presented. Brian Slawin moved, and Peter Burton seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, Daniel Giannelli, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Public Comments

Keith Wallach, citizen of Erie, congratulated the airport on the new Tampa service that was just announced. Breeze made this announcement very quickly after announcing the Orlando service. Mr. Wallach expressed the need for service to Chicago.

Approval of Minutes

Mr. Giannelli asked for a motion to approve the minutes of the September 25, 2024, Board Meeting. David Hallman, Jr. moved to approve, and Ryan Bergquist seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, Daniel Giannelli, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Announce Executive Sessions- none.

Committee Reports

Finance Committee- Finance Committee Chair David Hallman, Jr. stated that the Finance Committee met on October 22, 2024. Mr. Hallman reported that the committee reviewed the cash forecast, August financials, bills to be paid, capital fund transactions, and expense reports. The Committee recommends approval of

the bills. Brian Slawin made the motion for approval seconded by Peter Burton. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, Daniel Giannelli, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Financial Report- In the absence of James Pacansky, Derek Martin gave the financial report. He reported a deficit of \$76,527 for the month of September bringing our year to date deficit to \$882,386. We are favorable to budget \$4,106 with revenue unfavorable \$83,093 and expenses favorable \$87,199. In response to a question from Mr. Slawin, Mr. Martin explained that this year's proposed budget will be unbalanced like last year. This is covered in the bylaws.

There was no **Unfinished Business**.

Resolutions- none.

New Business

Mr. Giannelli appointed the Nominating Committee for the preparation of the 2025 Slate of Officers so be presented at the December Board Meeting and voted on in January. Ryan Bergquist will be the Chair with Dorothy Smith-Frazier, David Hallman, Jr. and Erin Kerner on the Committee.

Mr. Giannelli reported that the Personnel Committee compiled all the feedback /input on the Executive Director's evaluation. Mr. Giannelli read for the record the letter to Mr. Martin from the Personnel Committee. The Committee proposes a 5% salary increase per the Executive Director's contract and a \$1,500 increase to his retirement contribution. Dorothy Smith-Frazier made a motion to approve, and Ryan Bergquist seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, Daniel Giannelli, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Mr. Giannelli stated that this would be retroactive to August 16, 2024. Brian Slawin made the motion and Ryan Bergquist seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, Daniel Giannelli, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Liaison Comments

Erie City Council liaison Chuck Nelson congratulated Board President Dan Giannelli on his years of service. He stated that City Council approved the appointment of A'Darius Porter to replace Mr. Giannelli's seat when he terms off at the end of December 2024.

Board Member Comments

Peter Burton announced that he lost a kidney to cancer but is doing great. He is thankful for all the well wishes and prayers. He shared that he recently had an opportunity to fly with Mr. Hagan on a private Net Jets plane. It was a very nice experience! Eric Rogers welcomed Mr. Burton back!

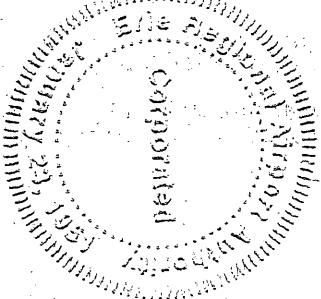
Executive Director's Report

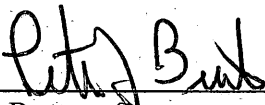
Mr. Martin reported/shared the following:

- There is a federal system for airports to secure federal funding based on boardings.
- The FAA was on site yesterday to inspect the taxiway A project. Our engineering team participated as well in the inspection walkthrough.
- Breeze representatives have been working onsite to set up their operations. Staff training will begin soon.
- The Board and representatives/guests of the Chamber/Fly Erie Fund are invited to the airport at 5:00 pm on November 6th for the first Breeze arrival from Orlando. A water canon salute is planned with an opportunity for photos as well.
- We are rolling out a customer experience survey throughout the airport which will include our requirements under Title VI per the FAA.
- The latest reports indicate a 93% positive or neutral opinion of Erie Airport. The 7% that makes up a negative opinion is all related to the recent amount of political campaign visits that are associated with the airport because the visiting candidate's aircraft land here.
- There have been several VIP movements at the airport for campaign visits. We are told that there will likely be 1 or 2 more before Election Day.
- We have been asked if Condor is a possibility to add new service at ERI. Condor falls under essential air service (EAS) which ERI does not qualify for and a public charter that operates under a 135 certificate.
- In response to an inquiry from Peter Burton, ERI is most certainly open to United and Delta operating here. We are having a meeting with United in November. Delta has already told us that they are not interested in operating here at this time.

Erin Kerner made a motion to adjourn, and David Hallman, Jr. seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, Daniel Giannelli, Peter Burton, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Adjournment: 12:24 PM




Peter Burton, Secretary