

**ERIE REGIONAL AIRPORT AUTHORITY
MEETING
Wednesday, February 28, 2024**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held in the second floor conference room of the Intermodal Center, 208 East Bayfront Parkway, Erie, PA 16507.

Attendees:

Brian Slawin	Derek Martin	Charlie Bayle, Erie County Council
Erin Kerner	Michelle Magee	G. Patterson, NCA
Eric Rogers	James Pacansky	David Benson, Fundamentals Flight Training
Ryan Bergquist	Ian Bogle	Jack Bendig, Hangar 20
Aaron Susmarski	Jennifer Gornall	Joe Ceresa, North Coast Air
Dorothy Smith-Frazier		Ed Tropper

Board Vice President Brian Slawin opened the meeting at 12:00 PM with the Pledge of Allegiance to the United States of America.

Approval of Agenda:

Mr. Slawin asked for a motion to approve the agenda as presented. Ryan Bergquist moved, and Erin Kerner seconded. Approved by Yeas: Aaron Susmarski, Erin Kerner, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Public Comments

Ed Tropper suggested that the airport hold a celebration for the eclipse on April 8th to show the airport is friendly.

Jack Bendig shared that Chautauqua County Airport is holding a shindig for the eclipse; it is going to be a big thing.

Visit Erie Eclipse Presentation

Chris Temple of Visit Erie shared information about the upcoming eclipse on April 8, 2024. She provided website information, a timeline, events, apparel, hotel reservations, and viewing areas/advice.

Approval of Minutes:

Mr. Slawin asked for a motion to approve the minutes of the January 24, 2024, Board Meeting. Aaron Susmarski moved to approve, and Eric Rogers seconded. Approved by Yeas: Aaron Susmarski, Erin Kerner, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Mr. Slawin asked for a motion to approve the minutes of the February 13, 2024, Special Board Meeting. Aaron Susmarski moved, and Erin Kerner seconded. Approved by Yeas: Aaron Susmarski, Erin Kerner, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Announce Executive Sessions- An Executive Session was held at 1:30 pm on February 23, 2024 at the Knox Law Firm to receive privileged legal advice pertaining to the Morell litigation.

Committee Reports

Finance Committee- Finance Committee Member Ryan Bergquist stated that the Finance Committee met on February 27, 2024. The cash forecast, December and January financials, bills to be paid, and expense reports were reviewed. Mr. Bergquist stated that the Finance Committee recommends approval of the bills. Brian Slawin made the motion to approve; seconded by Erin Kerner. Approved by Yeas: Aaron Susmarski, Erin Kerner, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Financial Report- James Pacansky reported a deficit of \$107,484 for the month of December bringing our year to date deficit to \$151,019. We are unfavorable to budget \$403,709 with revenue unfavorable \$528,814 and expenses favorable \$125,105. Mr. Pacansky reported a deficit of \$61,192 for the month of January bringing our year to date deficit to \$61,192. We are favorable to budget \$54,251 with revenue unfavorable \$6,757 and expenses favorable \$61,008. Mr. Pacansky explained that paint, de-icer, and fuel are expenses that will tap into the funds on the favorable side. After a question from Ms. Kerner, Mr. Pacansky explained that we top off our fuel at the start of the winter season and purchase more as needed. After a question from Mr. Slawin, Mr. Pacansky explained that we will be meeting with Erie Bank soon to discuss options for our excess funds.

Mr. Slawin stated that Harmonic is working on the results of the survey conducted about the airport.

There was no **Unfinished Business**, no **Resolutions**, and no **New Business**.

Liaison Comments

Charlie Bayle of Erie County Council, District 6 introduced himself and stated he appointed Eric Rogers. He reported that he met with Derek Martin this morning for an overview of the airport. Mr. Bayle stated that he also toured North Coast Air. He added that he has a daughter in aviation and knows Dave Benson.

Erie City Council liaison Chuck Nelson was also in attendance.

Board Member Comments

Mr. Slawin shared that Dave Benson's Fundamentals Flight Training recently received national recognition from AOPA for "You Can Fly Distinguished Flight School Award". Also, Gannon University recently announced its brand new aviation program in partnership with Fundamentals Flight. This is in addition to the partnership already established with PennWest (Edinboro). In response to a question, Mr. Benson stated that they usually have 8-10 students per semester. The same amount is expected of the Gannon program.

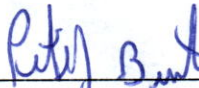
Executive Director's Report

Mr. Martin reported on the following:

- The airport will be participating in a coordination meeting with the FAA and North Coast Air regarding logistics of private aircraft arriving for the eclipse.
- He and Mr. Giannelli attended an air service roundtable in Savannah last week. Nine airlines were present at the rountable.
- On February 27, 2024 a public meeting was held regarding air service development. Our consultant from Ailevon Pacific presented. A private meeting at Gannon was held earlier in the day for Erie City and County Council members as well as other elected officials and invited members of the private sector.

Brian Slawin made a motion to adjourn, and Ryan Bergquist seconded. Approved by Yeas: Aaron Susmarski, Erin Kerner, Eric Rogers, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Adjournment: 12:35 PM



Peter Burton, Secretary

