

**ERIE REGIONAL AIRPORT AUTHORITY
MEETING
Wednesday, July 24, 2024**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held in the second floor conference room of the Intermodal Center, 208 East Bayfront Parkway, Erie, PA 16507.

Attendees:

Daniel Giannelli	Derek Martin	Keith Walach, citizen City of Erie
Brian Slawin	Michelle Magee	Jack Bendig, Hangar 20
Erin Kerner	Jennifer Gornall	
Aaron Susmarski	James Pacansky	
Ryan Bergquist	Ian Bogle	
David Hallman, Jr.		
Dorothy Smith-Frazier		

Board President Daniel Giannelli opened the meeting at 12:00 PM with the Pledge of Allegiance to the United States of America.

Approval of Agenda

Mr. Giannelli asked for a motion to approve the agenda as presented. Erin Kerner moved, and Dorothy Smith-Frazier seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, Daniel Giannelli, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Public Comments- none.

Approval of Minutes

Mr. Giannelli asked for a motion to approve the minutes from the June 26, 2024 Board Meeting. Erin Kerner moved to approve, and Ryan Bergquist seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, Daniel Giannelli, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Announce Executive Sessions- none.

Committee Reports

Finance Committee- Finance Committee Chair David Hallman, Jr. stated that the Finance Committee met on July 23, 2024. Mr. Hallman reported that representatives from Erie Bank were present for a discussion on airport investment options. He also reported that the cash forecast, June financials, bills to be paid, and capital fund transactions, and expense reports were reviewed. Mr. Hallman stated that the Finance Committee recommends approval of the bills. Erin Kerner made the motion for approval seconded by Ryan Bergquist. Approved by Yeas: Aaron Susmarski, Erin Kerner, Daniel Giannelli, Brian

Slawin, Dorothy Smith-Frazier, and Ryan Bergquist. Abstained: David Hallman, Jr.

Financial Report- James Pacansky reported a deficit of \$85,042 for the month of June bringing our year to date deficit to \$573,855. We are favorable to budget \$73,836 with revenue unfavorable \$54,985 and expenses favorable \$128,821.

There was no **Unfinished Business**.

Resolutions

Resolution 2024-10 Authorize Executive Director to Continue Engaging the Services of Ailevon Pacific— Mr. Martin explained that the Authority has previously engaged the services of of Ailevon Pacific for air service development, a leakage study, a second home study, meetings with elected officials/business leaders/the public, as well as assistance with our Small Community Air Service Development Grant applications. This resolution approves additional funds to engage Ailevon as needed. In response to a question from Mr. Bergquist, Mr. Martin explained that Ailevon also represents us at conferences and airline meetings.

AUTHORIZE EXECUTIVE DIRECTOR TO CONTINUE ENGAGING THE SERVICES of AILEVON PACIFIC

RESOLUTION 2024-10

Whereas, the Ailevon Pacific was engaged by the Erie Regional Airport Authority (“Authority”) to prepare a leakage study presented in December 2018; and

Whereas, Ailevon Pacific and the Executive Director secured a meeting at headquarters with United Airlines to discuss Washington, D.C. service to Dulles in January 2019; and

Whereas, the Board of Directors (“Board”) for the Authority approved Resolution 2019-05 Approval of Air Service Incentive Program in February 2019; and

Whereas, in July 2019, the Authority submitted an application prepared by Ailevon Pacific under the Small Community Air Service Development (SCASD) Grant for United Airlines service to Washington, D.C. Dulles; and

Whereas, in February 2020, the Authority were awarded the SCASD Grant and began communication with United Airlines for service to Dulles; and

Whereas, United Airlines announced new service to Washington, D.C. Dulles in September 2020; and

Whereas, Ailevon Pacific provided an Airport Market Evaluation Study (Business Cases) for low cost carriers in September 2021; and

Whereas, under the recommendation of Ailevon Pacific, Chief Industry Analyst William Swelbar of Zhongair gave a presentation to the business community in March 2023; and

Whereas, Ailevon Pacific made a presentation to the Authority Board and members of the business community on air service on February 27, 2024; and

Whereas, Ailevon Pacific has previously provided route development analysis, grant support, and headquarter meeting support; and

It Is Hereby Resolved That:

1. The Board hereby AUTHORIZES the Executive Director to continue engaging Ailevon Pacific for headquarter meetings, route analysis, and consulting services pertaining to air service development.
2. The Executive Director is authorized to execute services with Ailevon Pacific for a not to exceed amount of \$25,000.00.

David Hallman, Jr. made a motion to approve, and Brian Slawin seconded. Approved by All: David Hallman Jr., Aaron Susmarski, Erin Kerner, Daniel Giannelli, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

There was no **New Business**, and no **Liaison Comments** (no liaisons present).

Board Member Comments

Mr. Hallman pointed out that Charlotte is slightly west of Erie. He encouraged the community to keep flying ERI. Three daily flights to Charlotte is better than no flights at all!


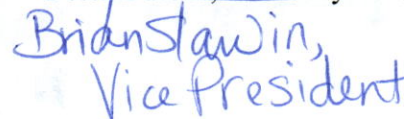
Executive Director's Report

Mr. Martin reported/shared the following:

- Our new Director of Airfield Operations started on Monday. He was previously a summer intern in the Airfield Operations department then worked in Airfield Operations in Cincinnati before coming back to Erie to work in our Airfield Operations department.
- The FAA inspector arrived yesterday to conduct our annual FAA Part 139 inspection.

Aaron Susmarski made a motion to adjourn, and Erin Kerner seconded. Approved by Yeas: David Hallman, Jr., Aaron Susmarski, Erin Kerner, Daniel Giannelli, Brian Slawin, Dorothy Smith-Frazier, and Ryan Bergquist.

Adjournment: 12:11 PM


Peter Burton, Secretary

Brian Slawin,
Vice President

