

**ERIE REGIONAL AIRPORT AUTHORITY  
MEETING  
Thursday, July 14, 2022**

Minutes of a Meeting of the Erie Regional Airport Authority duly posted and advertised, held in the Administration Office of the Erie Regional Airport Authority, 4411 West 12<sup>th</sup> Street, Erie, Pennsylvania 16505.

**Attendees:**

Derek Martin                      Michelle Magee                      Daniel Giannelli                      Gregory Hayes

**Participated by Zoom:**

Marybeth Smialek                      Aaron Susmarski                      Richard Wagner  
Andrea Zdaniewski                      Brian Slawin

**Participated by Phone:**

David Hallman, Jr.

Board President Daniel Giannelli opened the meeting at 12:01 PM.

**Approval of Agenda:**

Mr. Giannelli asked for a motion to approve the agenda as presented. Marybeth Smialek moved to approve the agenda and Richard Wagner seconded. Approved by Yeas: Daniel Giannelli, Gregory Hayes, Andrea Zdaniewski, Marybeth Smialek, Aaron Susmarski, Brian Slawin, Richard Wagner, and David Hallman, Jr.

**Resolution 2022-15 Approval of a Public Relations Firm- M:7**

Mr. Martin explained the process to engage a public relations firm. The Authority solicited a request for qualifications in March of 2022. The five responding firms presented to the Committee at a public meeting via Zoom on April 20, 2022. The two top firms did in person presentation to the Committee at a public meeting on June 13, 2022.

Mr. Martin reported that the Committee asked the two firms for a six month strategic plan. Mr. Giannelli stated that M:7 submitted a plan; Parker Phillips did not.

Administration is recommending the approval to hire M:7 for our public relations firm.

Mr. Hayes stated that he would like to see M:7's plan before voting; everyone should be able to. Mr. Giannelli told Mr. Hayes that as a member of the Ad Hoc Committee, he was given a copy of the plan. Mr. Giannelli confirmed the plan was sent to the full Committee via email on June 21, 2022.

Brian Slawin moved, and Marybeth Smialek seconded. Approved by Yeas: Daniel Giannelli, Andrea Zdaniewski, Marybeth Smialek, Aaron Susmarski, Brian Slawin, Richard Wagner, and David Hallman, Jr. Nays: Gregory Hayes

Mr. Giannelli asked Michelle Magee to send M:7's six month strategic plan to the full Board. Also, to invite M:7 to the July 27<sup>th</sup> meeting to meet the Board.

There were no members of the public present for **Public Comments, Board Member Comments or Executive Director Comments.**

Andrea Zdaniewski made a motion to adjourn, and Daniel Giannelli seconded. Approved by All.

**Adjournment: 12:09 PM**

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David Hallman, Jr., Secretary