

AIRPORT CUSTODIAN

The Erie Regional Airport Authority (ERAA) has an opening for an Airport Custodian.

To apply, please visit www.Indeed.com or send resume to kscharrer@erieairport.org

This classification exists to do various manual labor tasks involving the custodial care, cleaning and minor maintenance of airport grounds and buildings.

ESSENTIAL FUNCTION:

- Loads and unloads supplies and equipment.
- Inventories and distributes supplies, and equipment throughout work areas.
- Picks up recyclable receptacles and disposes contents in accordance with Recycling Program.
- Inspects equipment for proper working condition; maintains records of equipment and accounts for tools, supplies and implements used.
- Operates automobile and light truck.
- Cleans, sanitizes and deodorizes restrooms etc.
- Sweeps, and vacuums floors using manual and power equipment.
- Mops, scrubs, waxes, shampoos, burnishes, strips, and spot clean carpets and floors.
- Empties waste cans and ashtrays.
- Cleans woodwork, walls lighting fixtures and windows using common household equipment and cleaning products etc.
- Operates small riding vacuum cleaner and other small equipment for cleaning large areas in and around related buildings, such as sidewalks and gutters, etc.
- Clean multilevel stairwells.
- Manually or mechanically sweeps sidewalks, gutters, and entranceways, etc.
- Cleans and dusts offices.
- Moves office and building furniture and equipment.
- Replaces light bulbs.
- Keeps equipment and supplies in order and requests re-supply when needed.
- Completes labor requests, time cards, etc.
- Operates small walk behind motorized equipment for snow removal.
- Removes snow mechanically; manually, or chemically at designated areas in and around airport grounds and buildings.
- Demonstrates continuous efforts to improve operations, decrease turnaround times, streamline work progress, and work cooperatively and jointly to provide quality seamless customer service.

REQUIRED KNOWLEDGE, SKILLS AND ABILITIES:

Knowledge of:

- Material, methods, and practices essential to the proper cleaning of building.
- Operation and care of electric sweepers, buffers, burnishers, carpet extractors, floor machines, snow blowers, small motorized vehicles, etc. · Wet and dry vacuum cleaners, mop wringers, washing machines, brooms, cleaning fluids, waxes and other cleaning tools and materials.

Ability to:

- Communicate in the English language in writing and orally with individuals in a face-to-face, one-on-one or group setting.
- Understand and follow oral and written instructions given in the English language.
- Work cooperatively with other Airport employees and tenants.
- Work safely without presenting a direct threat to self and others.
- Operate small power driven machinery such as riding vacuum, walk behind vacuum, vacuum sweeper, buffer, carpet extractor, burnisher, snow blower, and other similarly sized equipment.
- Knowledge of cleaning fluids, chemicals, cleaning agents or similar solutions.
- Work with cleaning fluids, chemicals, cleaning agents or similar solutions using only normal protective equipment to maintain airport facilities.
- Understanding of Recycling Program.
- Lift arms above shoulder level to clean walls and windows, and to dispose of trash, and recyclable items.
- Move objects weighing less than 50 pounds, long and short distances without assistance.
- Walk long distances and remain in a standing position for extended periods.
- Climb multilevel stairs.
- Use common hand tools such as hammers, screwdrivers, plungers, and other related tools.
- Bend or stoop repeatedly or continually over time to pick up trash or litter.
- Climb ladders or steps to reach objects.
- Travel across rough, uneven or rocky surfaces.

Additional Requirements:

- This position requires the use of Airport vehicles. Individuals must be physically capable of operating the vehicles safely, possess a valid Pennsylvania driver's license and have an acceptable driving record.
- This position will require the performance of other essential and marginal functions depending upon work assignments, security issues, location or shift.
- Ability to pass all Airport Security Mandates as outlined by the Federal Aviation Administration and the Airport Public Safety Department.

ACCEPTABLE EXPERIENCE AND TRAINING: One year of experience in custodial work. Other combinations of education, which meet the minimum requirements, may be substituted.